



J. Jeffrey Munger  
Chairperson of the Board

William Keogh  
Vice Chairperson

## Vehicle for Hire Licensing Board Administrative Offices

149 Church Street  
Burlington, VT 05401  
Tel: 802-865-7011  
Fax: 802-865-7014

### Vehicle for Hire Licensing Board Agenda Conference Room 12, City Hall Friday, November 18, 2016 3:02 PM

**Present:** Jeffrey Munger, JM  
Bill Keogh, BK  
Adam Roof, (AR)  
Charlie Herrick, CH  
Gregg Meyer (Assistant City Attorney), GM  
Ashley Bryce (Taxi Administration), AB

#### 1. AGENDA

On motion by Commissioner Keogh to remove 4.01 and 4.02 as applicants would not like to proceed. Commission Herrick requested to add 3.02. Questions on the Enforcement Officer.

On motion by commissioners Keogh and Roof the agenda was adopted with the previous amendments.

#### 2. PUBLIC FORUM

No one present.

#### 3. DISCUSSION:

##### 3.01. Updates

GM began by giving the update with the current court case with Nicholas Sheildrop about the City of Burlington's Vehicle for Hire Ordinance. That his lawyers has until the end of the month to give a written response to last week's briefing.

GM then started the other update of Vehicle for Hire fees.

AR explained how the new fee schedule wasn't in place when drivers needed be renewed, so they paid full fees per the old fee schedule. Now drivers would like to have fees paid credited due to the new fee schedule. CAO Rusten, AB, GM and himself met to determine the most efficient way to refund the fees. AR stated that since one thirds of the year is past that the drivers would have a refund of two thirds of the amount they paid. The most accurate way to do so is cut checks back to all Vehicle for Hire Companies, instead of giving companies the credit.

GM explained this would subtract the \$45 for background check and subtract the \$125 base fee. This will need to be warned and voted on by this Board for this refund to occur at the next meeting.

BK stated he will be following up with DPW for having more taxi stands in Burlington. Asked GM to follow up as well. Believed that loading docks after hours should be taxi stands instead of free parking.

AB stated last update was the signs for the vehicle for hire cars. BK requested the lettering to be bigger and add per person after additional passengers \$1.00.

### 3.02. Questions on Enforcement Officer

CH asked if the Board members could have a list of all registered companies in Burlington. Also asked what are the qualifications on who needs to be registered. The reason for this is he believed there are companies picking up and dropping off in Burlington that do not have a license with the City of Burlington.

AB explained any pick up or drop off in City of Burlington are required to be registered. This is why she wants the enforcement officer to be looking into who is not registered and if they are working in Burlington. She stated she sends a list to the BPD almost weekly for any updated information. She believed DD when he was working evenings that he was looking at this more.

GM requested that the list should be given to the Board members.

AR asked how they would approach these companies.

JM asked if there is a fine structure.

GM stated there is no structure but can fine up to \$800.00.

AR asked what the goal is.

GM replied that these people need to register with the City and pay. Companies should receive a warning letter, stating they have been noticed working in the City of Burlington

but are not registered to do so. Ask the company to please register with the City, if they do not do so they will be fined.

4. VEHICLE FOR HIRE DENIALS:

- 4.01. Stephanie Morrill; Quick Cab - REMOVED
- 4.02. Emily Morrill; Quik Cab - REMOVED

5. AGREEMENT

- 5.01. Green Cab - Background Checks

Charlie Herrick recused himself.

On a motion by Commissioners Keogh and Roof to adopt the Agreement subject to City Attorney's Approval and pending City Council Approval.

CH began by explaining that his company would like to conduct their own background checks and expedite their process to have drivers start work sooner. They work with Sure Hire 360, which is what the City used in the past to receive background check information. He stated this will help the administration by removing many background checks. Requested to have the same auditing process that the City already has with Uber.

GM stated auditing occurs twice a year. GM asked if this company is accredited by the National Association of Background Screeners.

CH replied yes.

AB asked about the sex offender list, does this company check those lists. Reason being on the summary of reports it does not show that it does check the sex offender list.

CH believed it is part of the check but will make sure with the company. Asked if he could receive a letter from the company that list all the requirements in the ordinance and that they do check all requirements as required.

AB stated a letter should be sufficient. On the driving report asked if it shows life-time record.

CH replied why they need life time record.

AB replied that some requirements are 7 years of the DMV record and from the DMV drivers can get either a 3 years or life time record. Example if driver has DUI in past 7 years they are denied a license.

GM requested that there are more than five sample drivers being audited twice a year. Last year Uber had 150 drivers and they were able to choose 25 drivers.

CH said he would do 10% of his drivers up to 25 drivers. CH responded he will receive certification from Sure Hire 360 that all requirements in the Ordinance will be met from their background checks and that they are accredited company by the National Association of Background Screeners.

6. MINUTES:

6.01. Taxi Licensing Board 11/10/2016

On a motion by Commissioners Keogh and Roof the minutes were adopted with amendment of Adam Roof's name.

7. ADJOURNMENT

On a motion by Commissioner Munger with no objection was adjourned at 3:45 pm.